



CRDP Report - African Americans

State of California Department of Mental Health
Statewide Strategic Planning Workgroup (SPW) Meeting

Project Deliverables Timeline

	Quarters by Months:										
	Pre- Planning Nov 2009 – Feb 2010	Mar – May 2010	June – Aug 2010	Sept – Nov 2010	Dec 2010 – Feb 2011	Mar – May 2011	June – Aug 2011	Sept – Nov 2011	Dec 2011 – Feb 2012		
Benchmarks:											
Leadership Team Meetings (in-person)	Dec 4, 2009	April 27, 2010									
Statewide Workgroup Meetings (in-person & telephone)			June 1, 2010 Aug 13-15, 2010	Sept 25	Jan 6						
Component 1: Establish Strategic Planning Workgroup Deliverables:											
a. Membership Criteria Listing											
b. Assessment Tools											
c. Recruitment Plan											
d. Member Agreement Statement											
e. Workgroup Member Roster & Community Affiliation											
Component 2: Convene Strategic Planning Workgroup Deliverables:											
a. Meeting Structure											
b. Leadership Structure											
c. Strategies for Inclusive Participation											
d. Procedures for Decision Making and Setting Priorities											
e. Communication Plan											
f. Procedure for Addressing Member Concerns/Questions											
g. Procedure for Approaching conflict Resolution											
h. Quarterly Meetings		X	X 2	X							
i. Agenda, Minutes & Materials for Meetings		X	X	X							
Component 3: Develop & Finalize RD Population Report Deliverables:											
a. Development of RD Population Report											
Drafts- Section 1. Reducing Disparities					Oct 31 Nov 30		Mar 24	June			
Drafts -Section 2. Accessing Programs & Services					Oct 31 Nov 30		Mar 24	June			
Drafts -Section 3. ID Focus Areas for Improved MH Outcomes					Oct 31 Nov 30		Mar 24	June			
Drafts -Section 4. Promoting Effective Approaches & Solutions					Oct 31 Nov 30		Mar 24	June			
Drafts -Section 5. Community Participatory Evaluation Appr					Oct 31 Nov 30		Mar 24	June			
Final Reducing Disparities											
Final Accessing Programs & Services											
Final ID Focus Areas for Improved MH Outcomes											
Final Promoting Effective Approaches & Solutions											
Final Community Participatory Evaluation Appr											
b. Work Plan for Completion of RD Population Report											
<i>Process for Regular Review by:</i> MHSa Multicultural Collaborative CDRP Facilitator/Writer California Dept of Mental Health				DMH Integration meeting June 22, 2010		Jan 25 CPEHN					
<i>Final Report</i>											
c. Dissemination Plan for Final Population Report											
d. Implementation of Dissemination Plan for Final Report											
e. Delivery of Hard Copies & Electronic copy to DMH											
Component 4: Contribute to CRD Strategic Plan Deliverables:											
a. Regular Collaboration with other 4 RD Workgroups											
b. Regular Communication with CDRP Facilitator/Writer											
c. Regular Collab with MHSa Multicultural Collaborative											
d. Promoting of the CRD Strategic Plan											
e. Assist in Dev the Dissemination Plan for CRD Strategic Plan											
f. Review & Comment on Drafts of the CRD Strategic Plan											
Component 5: Compliance Monitoring & Reporting											